

SAUGATUCK-DOUGLAS DISTRICT LIBRARY

BOARD MEETING

April 19, 2023

- I. Meeting Called to order at 7:00 by Chairman David Blatt.. The following were present: Library Director (ex officio) Ingrid Boyer, Janet Eder representing the Friends of the Library, Trustees: David Blatt, Larry Blose, Mark Chancey, Charles Mason, and Demetrhea Terrien.
- II. The Agenda (See Appendix) was passed without amendment by unanimous consent.
- III. After some minor changes to the Minutes from the March Meeting , the minutes were passed by unanimous consent.
- IV. There was no public comment.
- V. Library bills were presented and explained by Director Boyer (see Appendix). After a brief discussion, David Blatt moved to pay the bills, Demetrhea Terrien seconded. The motion was passed with 5 members voting yes and 0 members voting no.
- VI. Financial Report (balance sheet and Profit and Loss Statement) were presented by director Boyer (see appendix).
- VII. Librarian's Report was presented by Director Boyer (see appendix).
- VIII. Committee reports: See the discussion of the strategic planning committee under Old Business:
- IX. Old Business: Director Boyer presented a questionnaire prepared by the strategic planning committee to be circulated in the community to get community input to the strategic plan. The proposed questionnaire is in the appendix. Director Boyer led a discussion of the items in the questionnaire, how and when the questionnaire will be distributed throughout the community, and how the information obtained from the questionnaire will be incorporated into the strategic plan.
- X. New Business: The board decided that the Director's 22/23 performance evaluation should be completed prior to the end of the fiscal year so that any salary adjustments can be incorporated in to the upcoming 23/24 budget. The board discussed how the evaluation process should proceed. L. Blose will distribute a questionnaire to the board members. The questionnaire used last year will be used after some changes to allow board members to not answer some questions if they do not have knowledge of the information in the question. The filled in questionnaire will be returned to L. Blose who will compile the results and present them at the May meeting.
- XI. The Friends of the Library representative had the following comments.
 - The annual meeting and Ice Cream Social will be June 4th at 2:00 PM.
 - The FOL is currently planning the fall fundraisers and will have a September dinner and a silent auction in November.
 - The current FOL membership consists of 76 lifetime memberships, 16 individual memberships, and 23 family memberships.
- XII. The next meeting of the SDDL Board of Trustees is May 17, 2023 at 7:00 pm.
- XII. The meeting Adjourned by unanimous consent at 8:00 pm.

Submitted by

Laurence E. Blose

SDDL Board Secretary